

Louisiana State Board of Examiners of Psychologists  
4334 S. Sherwood Forest Blvd., Suite #C-150, Baton Rouge, LA 70816

Friday, June 11, 2021

**CERTIFICATION OF AGENDA and**  
**NOTIFICATION OF HYBRED IN-PERSON/VIRTUAL MEETING:**

I, AMY HENKE hereby certify, as the Chairperson and presiding officer of the Louisiana State Board of Examiners of Psychologists (LSBEP) that:

1. Under Proclamation No. 25 JBE 2020 (3/11/2020) and 80 JBE 2021(4/27/2021) issued by Governor John Bel Edwards, a State of Emergency related to the COVID-19 pandemic has been declared and continues to exist and have been extended under Proclamation Nos. 93 JBE 2021 and 94 JBE 2021 and requires cooperation by this board.

2. The members of the Louisiana State Board of Examiners of Psychologists (LSBEP) intend to convene in person on June 11, 2021. However, members who are considered at higher risk of severe illness from COVID-19, having symptoms related to COVID-19 or who have been exposed to COVID-19 and are under quarantine will continue to be allowed to attend and participate via video conference in accordance with the referenced proclamations and under La. R.S. 42:17.1 of the Open Meetings Laws.

3. A physical meeting of the Members of the Board that is also open to in person attendance by the public would be problematic due to potential COVID-19 exposures, staff limitations, office capacity restrictions and social distancing restrictions.

4. The items docketed to be discussed are matters that are directly related to the LSBEP's response to the COVID-19 emergency, are critical to continue licensing; ensure that psychologists continue as part of Louisiana's workforce; the protection of the health, safety and welfare of the public; and the continuing operations of the LSBEP. That if delayed, these vital services will be disrupted, and due to the continuing and indefinite end to responding to the COVID-19 emergency, are not able to be postponed.

5. This Notice and Agenda have been posted on the website of the LSBEP, emailed to individuals and the news media who have requested to receive notices of meetings of the LSBEP, and widely distributed to every known news media outlet that broadcasts or publishes news within Louisiana.

**LSBEP's Plan to Mitigate Exposure to Board Members, Staff and the Public on June 11, 2021:**

1. In an effort to continue mitigating the factors that lead to COVID-19 exposures, the Board Meeting Room will be limited to 7 people including current board members and staff.

2. Temperatures will be taken on entry and members and staff will be required to notify the Executive Director if they are symptomatic.

3. Face coverings are encouraged except as allowed under 93 JBE 2021 and 94 JBE 2021.

4. Due to meeting room capacity limitations and exposure mitigation, **public citizens and/or licensees** will be prohibited from entering in person, however the Meeting will continue to be live streamed via Zoom (video conference) to allow **public citizens and/or licensees** to observe, comment on agenda items, and participate in discussion when invited by the Board to do so.

5. If attending via Zoom, you are encouraged to test your ability to video conference using Zoom.us ahead of this meeting. All efforts have been and will continue to be made to provide for the observation and input by members of the public. However, should you have difficulties entering the Open Meeting using your computer, LSBEP cannot provide personal technical support. You should try an alternate method. **NOTE: All video conference participants are required to identify themselves for the record in accordance with La. R.S. 42:17.1.C. (2) and (3).**

6. Options available to join this meeting:

a. **Meeting ID:** 841 1238 3863 **Passcode:** 1mhp8P

<https://us02web.zoom.us/j/84112383863?pwd=Y3h6a0R1amFwcmRDNjJRdkIwcmRDdz09>

b. **One tap mobile One tap mobile:** +13126266799,,84112383863#,,,,,0#,,442710# US (Chicago) OR +19292056099,,84112383863#,,,,,0#,,442710# US (New York)

c. **Dial by your location: Meeting ID:** 841 1238 3863 **Passcode:** 442710+1 312 626 6799 US (Chicago) +1 929 205 6099 US (New York) +1 301 715 8592 US (Germantown) +1 346 248 7799 US (Houston) +1 669 900 6833 US (San Jose) +1 253 215 8782 US (Tacoma)

d. **Find your local number:** <https://us02web.zoom.us/j/84112383863?pwd=Y3h6a0R1amFwcmRDNjJRdkIwcmRDdz09>

*Amy Henke, PsyD*

[Amy Henke, PsyD \(Jun 8, 2021 16:26 CDT\)](#)

Jun 8, 2021

Amy Henke, Psy.D.

Date

Agenda Posted: June 8, 2021

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**Louisiana State Board of Examiners of Psychologists**  
**4334 S. Sherwood Forest Blvd., Suite #C-150, Baton Rouge, LA 70816**  
**AGENDA**

**Friday, June 11, 2021**

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9:00 a.m.

**OPEN MEETING**

CALL TO ORDER

DECLARATION OF PURPOSE

REVIEW AND APPROVAL OF AGENDA

LSBEP Video Meeting Decorum

APPRECIATION AND COMMENDATIONS

REVIEW AND APPROVAL OF MINUTES: **April 30, 2021 and May 26, 2021**

**COMMITTEE AND LIAISON REPORTS**

The Board will receive reports from the following:

- 1. Executive Committee Report (JM/AH/GGi)**
  - a. Executive Director Report: Operations/Updates/Temporary Registrations
- 2. Finance Committee (AH/GGi)**
  - a. Leave Report Approvals (AH/JM)
  - b. Financial Statements
- 3. Oral Examination Committee (GGo/MM)**
- 4. Legislative Oversight Committee (GGo/CM/AH)**
  - a. HB477 Stagni
  - b. General Session Recap
- 5. Supervision/Credentials Committee (AH/MM)**
- 6. Complaints Committee (AH/GGi)**
  - a. Complaint Committee Report (J. Owens)
  - b. Complaint Recommendations
- 7. Jurisprudence Examination Committee (GGi, MM, SH)**
  - a. Committee Recommendations for adoption of New Examination Forms
  - b. Committee Recommendations to offer Jurisprudence Examination for CPD Credit
- 8. Public and Professional Outreach Committee (AH/MM/CM)**
  - a. LSBEP Newsletter – 3rd Edition 2021
- 9. Liaison to Professional Organizations (GGo/MM/SH)**
- 10. Long Range Planning Committee**
  - a. 2021 Workgroup Updates
    - i. Registration of unlicensed assistants - LAC:46:LXII. Chapter 11
    - ii. Continuing education requirements - LAC:46:LXII. Chapter 8
    - iii. Complaint Adjudication process - LAC:46:LXII. Chapter 15

**DISCUSSION/ACTION ITEMS**

1. LSSP Committee Nomination for upcoming vacancy.
2. Proposal to amend and repromulgate the LAC: Title 46:LXIII.Ch7. Supervision related to qualifications of supervisors. (M. Moore)
3. Proposal to promulgate Telesupervision Guidelines (M. Moore)
4. Internship Requirements, LAC: Title 46:LXIII.Ch 3, related to direct client contact.
5. Revised Budget 2020-21
6. Delegation of Authorized Business Account Signatories
7. 2021 Delegations for Reviewing and Approving Continuing Professional Development, Requests for Extensions or Exemptions, and Applications for Fee Reductions.
8. Board meetings/functions/frequency of meetings
9. Administrative Assistant Position

10. LSBEP CPD offering by Dr. Antonio Puente on diversity, multicultural issues, etc. (finalizing organizing/arranging details including board goals & objectives, title, topical content, day/date, time, fees, marketing, etc.)
11. Board Member Training – Management and Responsibilities
12. Cyber Safety & Security: Planning/Back-ups.

NOON – 1:00 p.m. **LUNCH BREAK**

**RECONVENE OPEN MEETING: CONTINUE DISCUSSION ITEMS**

**EXECUTIVE SESSION**

1. **SUPERVISION AND CREDENTIALS REVIEW COMMITTEE File Reviews [LSA-R.S. 42.17.A(1)]**
  - a. **Claire M. Houtsma, Ph.D. – Provisional License Review**
  - b. **Tina D.W. Myers, Ph.D. – Final Review**
  - c. **Will Barron, S.S.P. – LSSP Committee Recommendation**

**OPEN MEETING:**

1. File Review Recommendations

**ADJOURN**

**LEGAL NOTICES**

La. R.S. 37:23.2 - In compliance with La. R.S. 37:23.2, the LSBEP hereby gives notice to its licensees and applicants of their opportunity to file a complaint about board actions and board procedures. You may submit such complaints to one or more of the following organizations: Louisiana State Board of Examiners of Psychologists: Submit in writing to: LSBEP, 4334 S. Sherwood Forest Boulevard, #C-150, Baton Rouge, LA 70816; [admin.lsbep@la.gov](mailto:admin.lsbep@la.gov); (225)925-6511; Committee on House & Governmental Affairs, La. House of Representatives: Submit to: [H&GA@legis.la.gov](mailto:H&GA@legis.la.gov) or Committee on House & Governmental Affairs, La. House of Representatives, PO Box 44486, Baton Rouge, LA 70804; (225) 342-2403; Committee on Senate & Governmental Affairs; La Senate: Submit to: [s&g@legis.la.gov](mailto:s&g@legis.la.gov) or Committee on Senate & Governmental Affairs; La Senate PO Box 94183, Baton Rouge, LA 70804; (225)342-9845

LA R.S. 42.14.D. Public comments\*\* – In accordance with LA R.S. 42.14.D., the LSBEP shall allow public comments at any point in the meeting prior to action on an agenda item upon which a vote is to be taken. Individuals who wish to comment on a matter must sign in and state their intent to comment on a matter.

La. R.S. 44:33.1 - In compliance with La. R.S. 44:33.1, the LSBEP hereby gives notice that information submitted to the LSBEP may become public record pursuant to the provisions of Louisiana Public Records Law, La. R.S. 44:1, et seq.






# A1 AGENDA June 11, 2021

Final Audit Report

2021-06-08

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